

California Healthcare Workforce Policy Commission (CHWPC)
 Tuesday, November 18, 2008
 Embassy Suites Hotel – South San Francisco
 Start: 8:00 a.m.
 Adjournment: 3:06 p.m.

Minutes

| COMMISSION MEMBERS PRESENT | COMMISSION MEMBERS ABSENT |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Jimmy Hara, M.D - Chair John Troidl, Ph.D – Vice-Chair Elizabeth Ann Dolezal Angie Millan, RN, MSN, NP Dennis Mull, M.D. Cathryn Nation, M.D. Conrad Rios, PA-C Katherine Townsend, Ed.D., MSN Bonnie Wheatley, Ed.D., MPH, MA | Deborah Rice, FNP |
| | STAFF TO COMMISSION PRESENT |
| | Angela Minniefield, MPA Manuela Lachica Melissa Omand Terrie Smith Yolanda Avalos-Troyer |
| | ADDITIONAL STAFF FROM OSHPD: |
| | Karen Miskanis – Administration Elizabeth Wied – Legal Counsel |

| AGENDA ITEM | TOPIC | DISCUSSION | ACTION |
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| 1. | Call to Order | | |
| 3. | Minutes | Approval of minutes from CHWPC meeting held August 5 & 6, 2008 in Ontario, California. | Motion made (Dolezal) and seconded (Rios) to approve the August 2008 minutes as presented. |
| 4. | Correspondence | Ms. Lachica, Program Director for Song-Brown reported on the following items in the Correspondence: <ol style="list-style-type: none"> 1. Thank you letter from Paul Craft of Mount St. Mary's College for the fourth quarter reimbursement in the amount of \$30,000 to support their Master's of Science Degree in Nursing Program. 2. Resignation letter for Donna Fox. Ms. Fox is resigning her position from the California Healthcare Workforce Policy Commission effective 10/17/08. 3. Thank you letter from Mary Barakzai, Program Director for the CSU, Fresno Family Nurse Practitioner Program. The letter covers the funding received by the program for fiscal year 07-08 through contract 07-7052. | Dr. Troidl asked that a letter of recognition be prepared for Donna Fox. He requested the letter be signed by Dr. Hara – Chair of the Commission and himself. |

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| 5. | Executive Secretary's Report | <p>Ms. Minniefield, Deputy Director of the HWDD reported on the following items in her Executive Secretary's report.</p> <p style="text-align: center;"><u>SONG-BROWN</u></p> <p><u>CHWPC</u> – Donna Fox has resigned from the Commission effective 10/17/2008. 5 of 15 slots on the Commission remain vacant. With Ms. Fox's resignation the remaining vacancies include a practicing Family Physician, a practicing Doctor of Osteopathic Medicine, two Practicing RNs and an RN student.</p> <p><u>UC Reimbursement</u> - Staff received the annual reimbursement check from the University of California in the amt. of \$118,423. The program received \$59,703 for fiscal year 06/07 and \$58,720 for fiscal year 07/08.</p> <p><u>BCP</u> – The Song-Brown Mental Health component was approved in the 08/09 State Budget. This proposal will provide the Song-Brown program with \$500K in Mental Health Services Act funds to train PAs to administer psychotropic drugs to mental health patients. Warren Hayes with the Department of Mental Health will provide an overview of the Mental Health Services Act as it relates to the OSHPD and Department of Mental Health partnership later today.</p> <p><u>PA Mental Health Task Force</u> – Staff conducted two task force meetings (10/9/08 and 11/5/08). The task force reviewed and discussed the Song-Brown process, roles, standards, Special Program criteria, Mental HPSAs, and funding allocations in preparation for the Commission's review.</p> <p><u>Song-Brown Registered Nurse Education Program</u> – Staff received 28 applications from 21 RN Education Programs; 18 Capitation and 10 Special Programs applications. The total amount requested is \$5,137,483. The annual budget is \$2,725,000 which creates a shortfall of \$2,412,483.</p> | <p>Information and Discussion</p> <p>Dr. Troidl requested that a thank you letter be submitted to the University of California Regents for their annual contribution to the Song-Brown Program.</p> |

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| 5. | Executive Secretary's Report-Cont'd. | <p><u>HEALTH CAREERS TRAINING PROGRAM (HCTP)</u></p> <p><u>Healthcare Pathways</u> – HCTP has released the August 2008 issue of Healthcare Pathways. The November 2008 issue should be available in the near future.</p> <p><u>HWDD Annual Summary</u> – The 07-08 Summary that highlights Division accomplishments should be available by December 31, 2008.</p> <p>The following resources are available on HWDD's website:</p> <ul style="list-style-type: none"> ◆ The health occupation training programs spreadsheet/maps which provide information by discipline for education opportunities that lead to degrees, certification, and/or licensure in healthcare professions. ◆ The California Health Professions Pipeline Intervention Programs listing provides contact information for pipeline programs which steer individuals toward careers in healthcare. <p><u>SHORTAGE DESIGNATION PROGRAM (SDP)</u></p> <p><u>Primary Care Designations</u> – A total of 93 applications have been received since April 2007 for FY 2007/08. Currently, there are 7 applications undergoing the internal review process or pending review.</p> <p>A total of 54 applications have been received since April 2008 for FY 2008/09. Currently, there are 14 applications undergoing the internal review process or pending review.</p> | Information and Discussion |

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| 5. | Executive Secretary's Report-Cont'd. | <p><u>HRSA Performance Review</u> – On September 24-25, 2008 the HRSA On-Site Performance Review was completed which included a site visit to Channel Medical Center in Stockton with Melvin Whitfield, HRSA Project Officer. An action plan was developed during the Performance Review Meeting to describe how SDP plans to implement the Performance Improvement Options.</p> <p><u>CMS Proposed Rule</u> – This proposed new rule would change conditions of participation requirements and payment provisions for Rural Health Clinics (RHC). This rule specifies that any RHC with a new or existing Rural Health Certification must be located in a HPSA or MUA designated January 2, 2006 or later</p> <ul style="list-style-type: none"> ◆ Based on a statewide analysis conducted by OSHPD, 93 MSSAs do not meet the three year Primary Care HPSA or MUA designation criteria. Therefore, potentially 142 of California's 256 RHCs are at risk of losing their Rural Health Certification. As a result, RHC providers will not be eligible for higher Medicaid/Medicare reimbursements under the prospective payment method, making them unable to sustain their practice and to care for rural underserved communities. Findings were presented at the CA Rural Health Association Stakeholders Meeting on August 18th. <p><u>TA Workshop</u> – On October 23-24, 2008, the Shortage Designation Program held their Fall HPSA and MUA/MUP designation training at the Radisson Hotel in Sacramento. There were 55 attendees.</p> <p><u>HRSA Grant Application</u> – The SDP submitted a grant application requesting \$250,000.00 to HRSA for funding to continue operation of the SDP.</p> | Information and Discussion |

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| 5. | Executive Secretary's Report-Cont'd. | <p><u>STATE LOAN REPAYMENT PROGRAM (SLRP)</u></p> <p><u>Program Year 18 Application Cycle</u> – Staff received 74 applications (47 new and 27 extensions). Of the 55 awards made, 28 were new awards and 27 were extensions. A total of \$1,005,390 was awarded.</p> <p><u>NHSC Ambassador Network</u> – SLRP staff is leading the development of the CA NHSC Ambassador Network.</p> <p><u>South Korean Delegates</u> – On November 5, 2008, OSHPD hosted a group of 18 South Korean delegates from the Ministry of Health, Welfare, and Family Affairs. The Delegation was visiting several agencies throughout the United States and Canada to gain a better understanding on the recruitment and retention of health providers in underserved areas. OSHPD shared information about data collection, health workforce development, shortage designations, and scholarship and loan repayment programs.</p> <p style="text-align: center;"><u>RESEARCH</u></p> <p><u>Division Fact Book</u> – The Fact Book is still under going revision.</p> <p><u>RNSA</u> – Staff received 2007 data from the Board of Registered Nursing. The RNSA discussion will be tabled until the March 24-25, 2009 Commission meeting.</p> <p style="text-align: center;"><u>HEALTHCARE WORKFORCE CLEARINGHOUSE PROGRAM</u></p> <p>SB 139 (Scott) was signed by the Governor and required OSHPD to establish a healthcare workforce clearinghouse to serve as a central source of healthcare workforce and educational data in the State. A 35-member Advisory Team was created to assist OSHPD in the development of a user-friendly, comprehensive, and functional data warehouse. The Advisory Team met on October 8, 2008 at the Sutter Center for Health Professions. Staff provided an update of activities that have taken place since May. The next Advisory Team meeting will be held in the Spring of 2009.</p> | Information and Discussion |

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| 6. | OSHPD Director's Report | <p>Ms. Minniefield reported on the following items in Dr. Carlisle's absence.</p> <p><u>California State Budget</u> – The Governor is proposing measures that could impact all state employees to help close the estimated budget gap of \$11 billion dollars. He is currently proposing a one day furlough per month for all state employees; eliminating the Columbus Day holiday and combining the Washington and Lincoln holidays into one "Presidents Day". He is also proposing easing the restriction on 4-day work weeks and re-calculating the way that overtime is accrued.</p> <p><u>Office Move</u> – The entire staff of OSHPD Sacramento is now located at 400 R Street, Sacramento Ca 95811.</p> <p><u>Healthcare Information Division</u> – OSHPD is pleased to welcome Mr. Ron Spingarn as the new Deputy Director of the Healthcare Information Division. Mr. Spingarn comes to OSHPD from the Managed Risk Medical Insurance Board.</p> | Information and Discussion |
| 7. | OSHPD and DMH Mental Health Services Act (MHSA) Partnership | <p>Mr. Warren Hayes from the State Department of Mental Health (DMH) provided information about the Mental Health Services Act and the partnership DMH has with OSHPD.</p> <p><u>Physician Assistant Programs</u> – Funding approved for OSHPD to award grants up to \$100,000 to 5 PA programs to develop a mental health specialty through the Song-Brown program.</p> <p><u>MHSA Loan Repayment Program</u> – Funding approved for DMH and Health Professions Education Foundation (HPEF) to repay educational loans for licensed/registered mental health professionals. \$2.5 million per year for 2008-09 and 2009-10; expansion to be considered for succeeding years.</p> <p><u>Mental Health Professional Shortage Areas</u> – This partnership started in January 2007. The partnership worked to establish a more user friendly application for federal designation. Fifty-three new communities have been designated as mental health professional shortage areas since January 2007.</p> | <p>Information and Discussion</p> <p>Prior to Mr. Hayes presentation Commissioner Dolezal disclosed to the audience her prior employment with the Department of Mental Health.</p> |

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| 8. | New Business | <p>A) Update on the Registered Nurse Shortage Areas (RNSA) has been tabled until the RN meeting in March 2009.</p> <hr/> <p>B) New FNP/PA funding methodology and CHWPC Scoring Rubric.</p> <p>Manuela Lachica presented the new FNP/PA funding methodology and CHWPC Scoring Rubric implemented by the Director of the Office of Statewide Health Planning and Development at the CHWPC Policy meeting held on September 24, 2008.</p> <hr/> <p>C) Discussion on the elimination of Capitation Renewal Cycles for Family Practice Residency Programs.</p> <p>Manuela Lachica discussed the e-mails received from several Family Practice Residency Program Directors. At the September 24, 2008 Policy meeting, staff was asked by the CHWPC to survey the Program Directors about the repercussions of eliminating “renewal” capitation cycles. The question was posed to all thirty-one (31) Program Directors, however only seven (7) responded.</p> <hr/> <p>D) Approval of PA Mental Health Special Program Request for Application, Guidelines for funding Mental Health Special Programs, and Standards for Mental Health Special Programs.</p> <p>Commissioner Rios presented the Physician Assistant Mental Health Special Program Request for Application (RFA) to the CHWPC for approval. The RFA was developed by a task force that consisted of a CHWPC representative (Rios), PA program directors, and several members of the public mental health community. The task force met twice in the development of the RFA.</p> <hr/> <p>E) Approval of Mental Health Special Program Evaluation Worksheets</p> <p>Manuela Lachica presented the evaluation worksheets that have been created for this Mental Health Special Program funding. She indicated that a section has been provided titled “Additional Mental Health Services Act</p> | <p>Information and Discussion</p> <hr/> <p>A copy of the funding methodology was provided on the handouts table.</p> <hr/> <p>Three PA Program Directors (Dehn, Howard, and Byous) brought forth concerns regarding the mesh of CHWPC goals and those of the Mental Health Services Act. Another concern was about job availability for these graduates.</p> <p>Motion made (Rios) and seconded (Troidl) to approve the PA Mental Health Special Program RFA as presented.</p> <hr/> <p>Motion made (Wheatley) and seconded (Rios) to approve the Mental Health Special Program Evaluation Worksheets as presented.</p> |

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| 8. | New Business- Cont'd. | Considerations". Per the Memorandum of Understanding with DMH, one of their employees will be reviewing each of the applications and providing comments in the comment section of the evaluation form. | Information and Discussion |
| 9. | Family Nurse Practitioner and Physician Assistant Base Funding Presentations | Presentation of base funding requests by the following programs: 1. California State University, Long Beach 2. Stanford University 3. Keck School of Medicine – USC 4. Sonoma State University 5. San Joaquin Valley College 6. University of California, San Francisco 7. University of California, Los Angeles 8. California State University, Fresno 9. Charles R. Drew University 10. Riverside Community College 11. University of California, Davis 12. Touro University 13. University of California, Irvine | The following Commissioners recused themselves from discussions and voting on the programs listed below. Hara: University of California, Los Angeles Mull: Keck School of Medicine at USC Rios: CSU, Fresno and University of California, Davis Troidl: University of California, Davis |
| 10. | Funding Discussion and Decision | Programs were ranked by the Commission in the following order: San Joaquin Valley College 1 California State University, Long Beach 2 Sonoma State University 2 California State University, Fresno 4 University of California, Davis 5 Riverside Community College 6 University of California, Los Angeles 7 Keck School of Medicine – USC 8 Charles R. Drew University 9 University of California, San Francisco 10 Stanford University 11 University of California, Irvine 12 Touro University 13 Award Summary is hereby incorporated as Attachment A | By motion made (Mull) and seconded (Dolezal) base funding was distributed as follows: San Joaquin Valley College \$62,446.00 CSU Long Beach \$192,791.00 Sonoma State University \$253,737.00 CSU Fresno \$155,194.00 UC Davis \$107,000.00 Riverside Community College \$107,000.00 UCLA \$107,000.00 Keck School of Medicine – USC \$107,000.00 Charles R. Drew University \$107,000.00 UCSF \$107,000.00 Stanford University \$107,000.00 UC Irvine \$43,416.00 Touro University \$43,416.00 Total \$1,500,000.00 |

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| 11. | Public Comment | <p>The CHWPC heard public comment from each of the Program Director's listed below on the role of Program Director's presentations at funding meetings.</p> <p>Mary Knudtson, UC Irvine Les Howard, San Joaquin Valley College Delores Middleton, Riverside Community College Roslynn Byous, Keck School of Medicine – USC Rick Dehn, UC Davis Ellen Scarr, UC San Francisco</p> | Information and Discussion |
| 12. | | Meeting adjourned at 3:06 p.m. | |

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ATTACHMENT A
 FAMILY NURSE PRACTITIONER/PHYSICIAN ASSISTANT TRAINING
 PROGRAMS
 FUNDING AWARDS
 NOVEMBER 2008

| Program | Program Type | Funding Awards |
|-----------------------------------------|--------------|----------------|
| California State University, Fresno | FNP | \$155,194.00 |
| California State University, Long Beach | FNP | \$192,791.00 |
| Charles R. Drew University | PA | \$107,000.00 |
| Keck School of Medicine – USC | PA | \$107,000.00 |
| Riverside Community College | PA | \$107,000.00 |
| San Joaquin Valley College | PA | \$62,446.00 |
| Sonoma State University | FNP | \$253,737.00 |
| Stanford University | PA | \$107,000.00 |
| Touro University | PA | \$43,416.00 |
| University of California, Davis | FNP/PA | \$107,000.00 |
| University of California, Irvine | FNP | \$43,416.00 |
| University of California, Los Angeles | FNP | \$107,000.00 |
| University of California, San Francisco | FNP | \$107,000.00 |
| Total Awards | | \$1,500,000.00 |


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